

Ka`ala Elementary School School Community Council BYLAWS

PREAMBLE

Act 51, Session Laws of Hawai`i 2004, known as the “Reinventing Education Act of 2004” in part requires “strengthening community involvement through school community councils.”

In accordance with Act 51, the Ka`ala Elementary School Community Council was created to support school improvement and the academic achievement of students through increased community involvement in the school.

ARTICLE I: Ka`ala Elementary School SCC

The name of this Council is the Ka`ala Elementary School Community Council, hereinafter referred to as the SCC.

ARTICLE II: OBJECTIVES

The objectives of the SCC shall be consistent with State Statute, be consistent with policies of the Board of Education, and be aligned with the school’s mission and vision.

- Section 1. To advise the school regarding the development, implementation, and evaluation of the Academic Plan and Financial Plan.
- Section 2. To ensure the school’s Academic Plan and Financial Plan are consistent with the educational accountability system.
- Section 3. To study and review the school’s strategic action plan in relation to the educational needs of all students.
- Section 4. To provide collaborative opportunities for input and consultation.
- Section 5. To take other actions as required by the Department of Education.

The principal is responsible for the development of the Academic Plan and Financial Plan and presentation of the plans to the school community and SCC. The SCC recommends revisions to the principal or recommends approval by the Complex Area Superintendent.

The SCC shall have ongoing responsibility to review the implementation of the plan with the principal, assess periodically the effectiveness of the plan and recommend modifications to the plan.

The SCC shall carry out all of the duties and responsibilities assigned to it by the Hawai'i State Department of Education.

ARTICLE III: MEMBERSHIP AND ELECTION

Section 1. **Membership Representation.** Ka`ala Elementary School SCC shall comprise at least 6 members. Membership shall include the principal, 1 teacher, 1 non-certificated staff member, and 1 student, 1 parent, and 1 community member. 50% representation from school staff and 50% representation from the parents, students, and community will be maintained. There shall also be one alternate member from each group (other than the principal).

All members, with the exception of the principal and the student representative shall be duly elected from their constituent group, or, in the case of community representatives, by the parents.

Teacher representatives must be members of bargaining unit 5 assigned to Ka`ala Elementary School (KES).

Classified and non-certificated members must be school employees assigned to KES.

The student members must be free of outstanding obligations and disciplinary actions against him/her and have a minimum 2.0 GPA at the time of election.

The parent representatives must be primary caregiver(s) (legal, custodial, grandparent, foster parent)) of KES students for their entire term on the council.

Community representatives must live and/or work in the KES district or have an interest in the success of the students and school (such as alumni).

Section 2. **Election of Members and Term of Office.** There shall be elections at which the SCC members and alternates are elected every two years and shall serve for two years until their successors have been elected and qualified, with the exception of the initial year.

Initial elections shall include both 1-year and 2-year terms; succeeding elections shall all be for 2-year terms, so that only half of the council will change in any given year. Proviso: This sentence is to be automatically deleted after the first one-year election takes place.

The elections will be held no earlier than March 1st and no later than May 31st of each year, with elected members to begin their term of office at the first regular meeting in August.

Section 3. **Alternates.** An elected alternate from the same constituent group may be seated in place of an absent SCC member. Any seated alternate shall have voting power for the meeting at which he/she is seated. (Alternates are welcome to attend any SCC meeting. They may participate in discussion, but will only vote when they are an officially seated role representative.)

Section 4. **Termination of Membership.** The SCC, by affirmative vote of two-thirds of all the members of the SCC, may expel a member who is absent from three consecutive meetings without good cause.

Section 5. **Vacancy.** Any vacancy on the SCC shall be filled for the remainder of the unexpired term through the appointment of a duly elected alternate. If the composition of the SCC falls below legal requirements and no alternates are available, vacancies for the unexpired term may be filled by a special election or by recommendations from the principal with selection and appointment by the SCC.

Section 6. **Announcement of Elected Members.** A public announcement of the election results to the school community will be made. The announcement will be posted on the school's website or in a newsletter.

Section 7. **Termination of Membership.** The SCC, by affirmative vote of two-thirds of all the members of the SCC, may expel a member who is absent from three consecutive meetings without good cause.

Section 8. **Vacancy.** Any vacancy on the SCC shall be filled for the remainder of the unexpired term through the appointment of a duly elected alternate. If the composition of the SCC falls below legal requirements and no alternates are available, vacancies for the unexpired term may be filled by a special election or by recommendations from the principal with selection and appointment by the SCC.